



Ministry of Energy

REQUIREMENTS FOR THE LICENSING OF A PETROLEUM MARKETING COMPANY

GENERAL INFORMATION

1. Name, address and contact number;
2. Name, address and contact # for Haulage Contractor;
3. Address of Storage Facility

REQUIREMENTS/FILE DOCUMENTS

- Plans of the proposed site(for companies whom are not yet established);;
- Statement of provisional building date;
- Contractual Agreement from Supplier;
- Contractual Agreement from Haulage Company;
- Certificate from Registrar of Companies;
- Safety Certificate From the Fire Department. This should be received after the facility is built);
- NEPA's approval permit (this includes approval from Town Planning and Work Agency approvals);
- Approval from Parish Council (this includes approval from the Ja. Fire Brigade);
- Pump/Tank Calibration Certificates;
- Clearance from the Jamaica Bureau of Standards for MC who wish to establish a LPG Filling Plant;
- TRN Card;
- NIS Compliance Clearance;
- Tax Compliance Certificate;
- Specification of how the project will be financed (for companies whom are not yet established);
- Statement of the class or classes of petroleum products stored/to be stored or the manner in which the product will be stored or distributed to buyers;



Ministry of Energy

APPLICATION FOR LICENCE AS A PETROLEUM MARKETING COMPANY

APPLICATION FORM

(Please tick appropriate circle)

Type of Application

New Renewal

Type of Application : Marketing Companies

Type of Product: Gasoline (leaded/Unleaded) Kerosene LPG

Asphalt Other.....

APPLICATION # (for Official use only)	APPLICATION DATE	Telephone Number:					
Name of Business:							
Address of Business:	Fax #:	Email Address:					
Address of Production facility (i.e. if different from above)							
Location of storage (i.e. if different from above)							
Name of Port of Entry:							
Name and address of Managing Director/General Manager (i.e. if different from business address)							
Source of Supply:	Local:	Overseas (state country of origin)					
Total Storage Capacity (Litres)							
<i>Gasoline</i>	<i>Diesel</i>	<i>Black Oil</i>	<i>Kerosene</i>	<i>Asphalt</i>	<i>Other</i>		
# tanks/	Capacity of each	# of tanks/	Capacity	# of tanks	Capacity	# of tanks	Capacity
Total daily Throughput (Litres)							
<i>Gasoline</i> # of tanks	<i>Diesel</i> # of tanks	<i>Black Oil</i> # of tanks	<i>Kerosene</i> # of tanks	<i>LPG</i> # of tanks	<i>Asphalt</i> # of tanks	<i>Other</i> (Specify)	
The following should be submitted where applicable							
Certificate of Incorporation from the Registrar of Companies	Indication of supplier / Haulage Contractor Agreement	Tax Compliance Certificate	Pump/Tank Calibration Certificate (if applicable) (Not for special bulk distributor)				
NEPA's approval Certificate (Not for special bulk distributor)	Approval from the Parish Council (Not for special bulk distributor)	Approval from Health Authorities. (Not for special bulk user)	Proposed Franchise Agreement if applicable				
Public Liability Insurance	Clearance from the Jamaica Bureau of Standards for MC who wish to establish a LPG Filling Plant Facility	Specification of how the project will be financed (for companies whom are not yet established);	Statement of the class or classes of petroleum products stored/to be stored or the manner in which the product will be stored or distributed to buyers				
Fire Brigade Safety Certificate. (Not for special bulk distributor)							

Name of Managing Director/General Manager: (specify)

Signature:

Date: